

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
ALLOTMENTS				Cabinet	No VAT
<i>Sites available:- Basford, Blackbank, Dimsdale, Jason Street, Loomer Road, Park Road, The Acre, Thistleberry</i>					
Rent (per annum) full plot	55.75	57.50	1.75		
Rent (per annum) half plot	26.50	28.75	2.25		
Rent (per annum) Lyme Valley Organic Allotment site. (No concessions)	63.00	60.00	-3.00		
Note: 50% concession for Junior/60+/Unemployed at other sites					
BULKY RECYCLING SERVICE				Cabinet	No VAT
(service now provided by the "Furniture Mine")					
Standard Collection					
One to Three Items	26.00	29.00	3.00		
Four to Six Items	39.00	46.00	7.00		
Seven to Nine Items	52.00	58.00	6.00		
Additional Items	8.50	8.50	Freeze		
CAR PARKS				Cabinet	
Charges for Infringements					No VAT
Wheel Clamping Release Fee	50.00	50.00	Freeze		
Civic Parking Enforcement - Higher Charge	70.00	70.00	Freeze	Parking Board	
Civic Parking Enforcement - Lower Charge	50.00	50.00	Freeze	Parking Board	
Bankside					VAT Inclusive
Season Ticket - per quarter	150.00	150.00	Freeze		*see footnote
Blackfriars (Zone C)					VAT Inclusive
Up to 1 hour	0.80	0.80	Freeze		*see footnote
Up to 2 hours	1.50	1.50	Freeze		
Up to 3 hours	2.00	2.00	Freeze		
Up to 4 hours	2.50	2.50	Freeze		
Up to 6 hours (new charge)	3.00	3.00	Freeze		
6 hours to 24 hours	3.50	3.50	Freeze		
Season Ticket - per quarter	150.00	150.00	Freeze		
Cherry Orchard (Zone B)					VAT Inclusive
Up to 1 hour	1.00	1.00	Freeze		*see footnote
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
4 hours to 24 hours	5.20	5.20	Freeze		
Season Ticket - per quarter	230.00	230.00	Freeze		
Civic Offices - Saturdays Only (Zone A)					VAT Inclusive
Up to 1 hour	1.00	1.00	Freeze		*see footnote
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
Corporation Street/Merrial Street (Zone A)					VAT Inclusive
Up to 1/2 hour	0.80	0.80	Freeze		*see footnote
Up to 1 hour	1.50	1.50	Freeze		
Goose Street (Zone B)					VAT Inclusive
Up to 1 hour	1.00	1.00	Freeze		*see footnote
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
4 hours to 24 hours	5.20	5.20	Freeze		
Season Ticket - per quarter	230.00	230.00	Freeze		
Hassell Street (Zone B)					VAT Inclusive
Up to 1 hour	1.00	1.00	Freeze		*see footnote
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
4 hours to 24 hours	5.20	5.20	Freeze		
Season Ticket - per quarter	230.00	230.00	Freeze		
Resident Permit - per quarter	50.00	50.00	Freeze		
High Street (Rear of)					VAT Inclusive
Season Ticket - per quarter	150.00	150.00	Freeze		*see footnote
King Street (Zone C)					VAT Inclusive

	Fee/Charge	Proposed	Increase/	Committee	VAT
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	£.p	2013/14	£.p	Comments	
Up to 1 hour	0.80	0.80	Freeze		*see footnote
Up to 2 hours	1.50	1.50	Freeze		
Up to 3 hours	2.00	2.00	Freeze		
Up to 6 hours	3.00	3.00	Freeze		
6 hours to 24 hours	3.50	3.50	Freeze		
Season Ticket - per quarter	150.00	150.00	Freeze		
Midway (Zone A)					VAT Inclusive
Up to 1/2 hour	0.70	0.70	Freeze		*see footnote
Up to 1 hour	1.10	1.10	Freeze		
Up to 2 hours	2.10	2.10	Freeze		
Up to 3 hours	3.20	3.20	Freeze		
Up to 4 hours	4.25	4.25	Freeze		
Up to 24 hours (new charge)	n/a	6.00			
Season Ticket - per quarter	230.00	230.00	Freeze		
Ryecroft (Zone B)					
Up to 1/2 hour	0.70	0.70	Freeze		*see footnote
Up to 1 hour	1.10	1.10	Freeze		
Up to 2 hours	2.10	2.10	Freeze		
Up to 3 hours	3.20	3.20	Freeze		
Up to 4 hours	4.25	4.25	Freeze		
Up to 24 hours (new charge)	n/a	6.00			
School Street (Zone B)					VAT Inclusive
Up to 1 hour	1.00	1.00	Freeze		*see footnote
Up to 2 hours	1.90	1.90	Freeze		
Up to 3 hours	2.80	2.80	Freeze		
Up to 4 hours	4.00	4.00	Freeze		
4 hours to 24 hours	5.20	5.20	Freeze		
Season Ticket - per quarter	230.00	230.00	Freeze		
Silverdale Road (Zone C)					VAT Inclusive
Up to 1 hour	0.80	0.80	Freeze		*see footnote
Up to 2 hours	1.50	1.50	Freeze		
Up to 3 hours	2.00	2.00	Freeze		
Up to 6 hours (new charge)	3.00	3.00	Freeze		
6 hours to 24 hours	3.50	3.50	Freeze		
Season Ticket - per quarter	150.00	150.00	Freeze		
Resident Permit - per quarter	50.00	50.00	Freeze		
Windsor Street (Zone B)					VAT Inclusive
Up to 1 hour	1.00	1.00	Freeze		*see footnote
Up to 2 hours	2.00	2.00	Freeze		
Season Ticket - Half hour after school	3.00	3.00	Freeze		
CEMETERIES				Cabinet	No VAT
Interment Fees					
Under 16 years of age	Free	Free	Freeze		
16 years and over	700.00	735.00	35.00		
Woodland Burial -Keele Cemetery (allows for 1 full interment only in each grave)	350.00	400.00	50.00		
Cremated remains at 2 feet	306.00	322.00	16.00		
Woodland Burial Cremated remains at 2 feet -Keele Cemetery (allows for 4 interment only in each grave)	306.00	322.00	16.00		
Cremated remains over 2 feet (additional charge)	111.00	115.00	4.00		
Additional Depth Over 6 Feet					
Per foot	120.00	124.00	4.00		
Purchase of Graves					
(Inclusive of right to erect a memorial for a single grave)					
Lawn graves	944.00	991.00	47.00		
Woodland Grave-Keele Cemetery (allows for 1 full interment only in each grave + memorial tree)	472.00	745.00	273.00	new rate applied to include tree	
Cremated remains graves	466.00	490.00	24.00		
Woodland Grave Cremated remains at 2 feet -Keele Cemetery (allows for 4 interment only in each grave + memorial shrub)	466.00	500.00	34.00	new rate applied to include shrub	
Reservation of lawn graves	944.00	991.00	47.00		
Reservation of Woodland Graves -Keele Cemetery (allows for 1 full interment only in each grave + memorial tree)	472.00	745.00	273.00	new rate applied to include tree	
Reservation of cremated remains graves	466.00	490.00	24.00		
Reservation of Shrubbery Cremated Remains Grave - Keele Cemetery (allows for 1 full interment + shrub)	466.00	500.00	34.00	new rate applied to include shrub	
Renewal of Exclusive Right of Burial & Memorialisation (Full Graves) (new charge)	n/a	500.00			

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Renewal of Exclusive Right of Burial & Memorialisation (Cremated Remains Graves) (new charge)	n/a	250.00			
Transfer of Ownership of Exclusive Rights of Burial & Memorialisation	81.00	81.00	Freeze		
Duplicate Deed of Exclusive Rights of Burial & Memorialisation	39.00	40.00	1.00		
Erection of Memorials Where no Prior Right Was Given					
Memorial not exceeding 3 feet in height	117.00	121.00	4.00		
Memorial occupying more than one grave width	224.00	Delete	-224.00	No longer required	
Memorial storage fee/per year or part year	201.00	Delete	-201.00	No longer required	
Replacement memorial	40.00	41.00	1.00		
Use of Chapel and Community Room					
Newcastle cemetery chapel	67.00	70.00	3.00		
Keele community room - service	67.00	70.00	3.00		
Keele community room - Full day hire	100.00	100.00	Freeze	No increase to encourage hire	
Keele community room - Half day hire	50.00	50.00	Freeze	No increase to encourage hire	
Keele community room - Per Hour hire	15.00	15.00	Freeze	No increase to encourage hire	
Keele community room-Evening hire per hour	20.00	20.00	Freeze	No increase to encourage hire	
Private Maintenance of Grave Non-Lawn Types Only					
Turfing	38.00	40.00	2.00		
Spring/summer planting and maintenance	84.00	84.00	Freeze	No increase hold 12 months	
Grass cutting on wholly turfed enclosed graves	38.00	Delete	-38.00	No longer required	
Sundry Items					
Single abstract information from registrar	55.00	57.00	2.00		
Family History Research	18.00	19.00	1.00		
Caskets	67.00	69.00	2.00		
Memorial Benches	600.00	600.00	Freeze		
Memorial Trees (new charge)	n/a	300.00			
CREMATORIUM					
				Cabinet	No VAT
Cremation Fees					
Under 16 years of age	Free	Free	Freeze		
16 years and over	526.00	553.00	27.00		
Cremation Environmental Charge	55.00	58.00	3.00		
Burial of remains cremated elsewhere	165.00	170.00	5.00		
Chapel Hire - Additional Use to Cremation Service	67.00	69.00	2.00		
Urns and Containers					
Oak casket	67.00	69.00	2.00		VAT Inclusive
Postage and package	Cost+100%	Cost	n/a		
Memorialisation					
					VAT Inclusive
Book of remembrance per line	24.00	25.00	1.00		
Simple floral emblem	74.00	76.00	2.00		
Coat of arms, badges, ornate floral emblem	103.00	106.00	3.00		
Additional Lines of Inscription for Cards/Books	24.00	25.00	1.00		
Plaques					
					VAT Inclusive
12" x 4" new plaque and 10 year hire	285.00	293.00	8.00		
Each succeeding 10 year hire	114.00	117.00	3.00		
12" x 8" new plaque and 10 year hire	570.00	587.00	17.00		
Each succeeding 10 year hire	228.00	235.00	7.00		
24" x 8" each succeeding 10 year hire	447.00	460.00	13.00		
Adding to existing plaque per letter or figure	6.00	6.00	Freeze	Hold 12 mths	
Regilding existing letters	4.00	4.00	Freeze	Hold 12 mths	
Additional Memorials					
					VAT Inclusive
Seats	1,030.00	600.00	-430.00	1 fee for all seats to encourage sales	
Memorial Vases (new charge)					
Each succeeding 5 year hire (new charge)	n/a	180.00			
Trees	524.00	539.00	15.00		
Each succeeding 10 year hire	272.00	280.00	8.00		
Tubs and planters	613.00	631.00	18.00		
Each succeeding 10 year hire	255.00	262.00	7.00		
Additional plaques for trees/shrubs	67.00	69.00	2.00		
Shrubs (Inclusive of Aluminium Vase)	222.00	300.00	78.00		
				Increase incl of new vase	
Each succeeding 5 year hire	124.00	128.00	4.00		

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CIRCUSES AND FAIRS				Cabinet	No VAT
Hire rate per day of site presence (based on an 8 hour day - 1 day to set up and 1 day to dismantle free of charge)	200.00	250.00	50.00		
Returnable deposit - cleaning	500.00	800.00	300.00		
Returnable deposit - damage	500.00	800.00	300.00		
COPY CHARGES				Cabinet	VAT Inclusive
A4 - Copies in multiples of 5	2.50	2.50	Freeze		
A3 - Copies in multiples of 5	3.50	3.50	Freeze		
Difficult documents to copy (per copy)	12.50	12.50	Freeze		
COPYRIGHT MAPPING				Cabinet	No VAT
1 X 1:500 OR 1:1250 A4/A3	18.30	Delete			
2 X 1:500 OR 1:1250 A4/A3	18.80	Delete			
3 X 1:500 OR 1:1250 A4/A3	20.00	Delete			
4 X 1:500 OR 1:1250 A4/A3	20.50	Delete			
Up to 4 X A4/A3 1:1250 Mapping (new charge)	n/a	22.00			
1 X 1:500 AND 1:1250 A4/A3	35.60	Delete			
2 X 1:500 AND 1:1250 A4/A3	36.60	Delete			
3 X 1:500 AND 1:1250 A4/A3	37.60	Delete			
4 X 1:500 AND 1:1250 A4/A3	38.65	Delete			
Up to 4 X A4/A3 1:500 Mapping (new charge)	n/a	22.00			
A4 Colour Aerial Photography Print – 1:1250 / 1:500 Scale	19.30	Delete			
A4 Colour Aerial Photography Print – 2500 Scale	30.50	Delete			
A3 Colour Aerial Photography Print – 1:1250 / 1:500 Scale	25.40	Delete			
A3 Colour Aerial Photography Print – 2500 Scale	40.70	Delete			
Up to 4 X A4/A3 1:1250 Aerial Photo (new charge)	n/a	43.00			
Historical Map – A3	18.30	Delete			
DATA PROTECTION				Statutory	No VAT
Subject Access Request	10.00	10.00	Freeze		
DOG WARDEN SERVICE				Cabinet	
Recovery of stray dogs (during normal working hours) - reclaim fee	66.00	66.00	Freeze		No VAT
Recovery of stray dogs - daily kennelling fees	Actual Cost	Actual Cost	n/a		No VAT
Dog Training Equipment Loan (new charge)	n/a	15.00			
Microchipping service	10.00	10.00	Freeze		VAT Inclusive
ELECTIONS				Statutory	No VAT
Rule 9(1) Parliamentary Election Regulations and Rule/Reg 9 (1) European Parliamentary Election Regulations - Candidates' Deposits					
Parliamentary election candidate	500.00	500.00	Freeze		
European parliamentary election candidate/party	5,000.00	5,000.00	Freeze		
Regulations 48 and 49 Representation of the People Regulations 2001					
Sale of register and lists (printed)	20.00	20.00	Freeze		
Plus per 1,000 names or part 1,000	5.00	5.00	Freeze		
Sale of register and lists (data)	10.00	10.00	Freeze		
Plus per 1,000 names or part 1,000	1.50	1.50	Freeze		
Supply of list of overseas electors (printed)	20.00	20.00	Freeze		
Plus per 100 names or part 100	1.50	1.50	Freeze		
Supply of list of overseas electors (data)	10.00	10.00	Freeze		
Plus per 100 names or part 100	1.50	1.50	Freeze		
Supply of marked registers (printed)	20.00	20.00	Freeze		
Plus per 1,000 entries or part 1,000	1.50	1.50	Freeze		
Supply of marked registers (data)	10.00	10.00	Freeze		
Plus per 1,000 entries or part 1,000	1.50	1.50	Freeze		
Inspection and Copies of Documents					
Regulation 10 representation of the people regulations 2001 - inspection of candidates election expenses	5.00	5.00	Freeze		
Copies (A4)	0.45	0.45	Freeze		

	Proposed		Increase/ Decrease £.p	Committee Approval/ Comments	VAT Status
	Fee/Charge 2012/13	Fee/Charge 2013/14			
	£.p	£.p			
ENVIRONMENTAL HEALTH				Cabinet	No VAT
Works in default of statutory notice					
Calculated in accordance with the following formula -		Case dependant			
a) Contractor costs					
b) Officer costs (per hour at actual rate)					
c) Car mileage and subsistence					
d) On costs (b+c) + 25%					
e) Disbursements (e.g. warrant application, postage, printing, cost of invoice etc)					
Total = a+d+e+ interest on outstanding balance as determined by council at start of financial year					
Environmental Offences - Fixed Penalty Notices					
Offences in relation to waste receptacles - Section 47ZA(2) -					
Reduced Penalty if paid within 10 days	75.00	75.00	Freeze		
Payable within 14 days	100.00	100.00	Freeze		
Failure to produce authority (waste transfer notes) - section 5B2 Control of Pollution (Amendment Act) 1989	300.00	300.00	Freeze		
Failure to furnish documentation (waste carrier's licence) - Section 34(2) Environmental Protection Act 1990	300.00	300.00	Freeze		
Litter - Section 88(1) Environmental Protection Act 1990 -					
Reduced Penalty if paid within 10 days	50.00	50.00	Freeze		
Payable within 14 days	75.00	75.00	Freeze		
Street Litter Control Notices and Litter Clearing Notices - Section 94A(2) Environmental Protection Act 1990					
Reduced Penalty if paid within 10 days	75.00	75.00	Freeze		
Payable within 14 days	100.00	100.00	Freeze		
Graffiti and Fly Postng - S43 Anti Social Behaviour Act 2003					
Reduced Penalty if paid within 10 days	50.00	75.00	Freeze		
Payable within 14 days	75.00	100.00	Freeze		
Nuisance Vehicles - Section 6(1) Clean Neighbourhoods and Environment Act 2005	100.00	100.00	Freeze		
Abandoning a vehicle - Section 2A Refuse Disposal (Amenity Act 1978)	200.00	200.00	Freeze		
Unauthorised distribution of literature on designated land - Schedule 3A, para 7(2) Environmental Protection Act 1990					
Reduced Penalty if paid within 10 days	50.00	50.00	Freeze		
Payable within 14 days	75.00	75.00	Freeze		
Environmental Protection Act 1990 - Part 1 Pollution Prevention and Control Act 1999 Register of Permits					
Copy of list of applications received	14.00	14.00	Freeze		
Copy of a register entry	65.00	65.00	Freeze		
Copy of tape/CD recorded interviews	13.00	13.00	Freeze		
Environmental Information Regulations 1992 (requests for information)	85.00	85.00	Freeze		
Register of Food Premises (electronic copies available)					
Whole register	235.00	235.00	Freeze		
Per entry	1.10	1.10	Freeze		
Single classification	62.50	62.50	Freeze		
Per entry	1.10	1.10	Freeze		
Hard copy per entry	14.00	14.00	Freeze		
Environmental Health Licences					
Pet shop - first licence	267.00	267.00	Freeze		
Pet shop - renewal	105.50	105.50	Freeze		
Dog breeding establishment - first licence	267.00	267.00	Freeze		
Dog breeding establishment - renewal	105.50	105.50	Freeze		
Animal boarding establishment - first licence	267.00	267.00	Freeze		
Animal boarding establishment - renewal	105.50	105.50	Freeze		
Riding establishment - first licence	466.00	466.00	Freeze		
Riding establishment - renewal	260.00	260.00	Freeze		
Dangerous wild animals - first licence	435.00	435.00	Freeze		
Dangerous wild animals - renewal	217.00	217.00	Freeze		
Registration of Premises for: acupuncture, tattooing, cosmetic piercing, electrolysis and semi-permanent skin colouring	130.00	130.00	Freeze		
Registration of each Operative	80.00	80.00	Freeze		
Additional treatment registration	65.00	65.00	Freeze		
Export health certificates	140.00	140.00	Freeze		

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	2012/13	2013/14			
	£.p	£.p			
Charges for Authorised Process - Local Authority Pollution Prevention Control Act				* Statutory - To be advised by DEFRA Feb 2013	
Application Fees:					
Standard process	1,579.00	1,579.00	*		
Additional fee for operating without a permit	1,137.00	1,137.00	*		
Reduced fee activities (except VRs)	148.00	148.00	*		
PVR I & II combined	246.00	246.00	*		
Vehicle refinishers (VRs)	346.00	346.00	*		
Reduced fee activities: Additional fee for operating without a permit	68.00	68.00	*		
Mobile plant (e.g screening and crushing/ cement batching etc...)	1,579.00	1,579.00	*		
for the third to seventh applications	943.00	943.00	*		
for the eighth and subsequent applications	477.00	477.00	*		
<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</i>					
Annual Subsistence Charge:					
Standard process Low	739.00	739.00	*		
Standard process Medium	1,111.00	1,111.00	*		
Standard process High	1,672.00	1,672.00	*		
Combined Part B and Waste Installation:					
Standard process Low	838.00	838.00	*		
Standard process Medium	1,260.00	1,260.00	*		
Standard process High	1,870.00	1,870.00	*		
Reduced fee activities:					
Low	76.00	76.00	*		
Medium	151.00	151.00	*		
High	227.00	227.00	*		
PVR I & II combined:					
Low	108.00	108.00	*		
Medium	216.00	216.00	*		
High	326.00	326.00	*		
Vehicle refinishers:					
Low	218.00	218.00	*		
Medium	349.00	349.00	*		
High	524.00	524.00	*		
Mobile screening and crushing plant, for first and second permits:					
Low	618.00	618.00	*		
Medium	989.00	989.00	*		
High	1,484.00	1,484.00	*		
for the third to seventh permits:					
Low	368.00	368.00	*		
Medium	590.00	590.00	*		
High	884.00	884.00	*		
eighth and subsequent permits:					
Low	189.00	189.00	*		
Medium	302.00	302.00	*		
High	453.00	453.00	*		
Late payment fee (applies when an invoice remains unpaid 8 weeks from the date the invoice was issued)	50.00	50.00	*		
Note: Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts					
Transfer and Surrender:					
Standard process transfer	162.00	162.00	*		
Standard process partial transfer	476.00	476.00	*		
New operator at low risk reduced fee activity	75.00	75.00	*		
Surrender: all Part B activities	Nil	Nil	*		
Reduced fee activities: transfer	Nil	Nil	*		
Reduced fee activities: partial transfer	45.00	45.00	*		
Temporary Transfer for Mobiles:					
First transfer	51.00	51.00	*		
Repeat following enforcement or warning	51.00	51.00	*		
Substantial change:					
Standard process	1,005.00	1,005.00	*		
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	*		
Reduced fee activities	98.00	98.00	*		
LAPPC Mobile Plant Charges:					
Application Fee:					
1 to 2 Permits	1,579.00	1,579.00	*		
3 to 7 Permits	943.00	943.00	*		
8 Permits and Over	477.00	477.00	*		
Subsistence Fee:					
1 to 2 Permits:					
Low	618.00	618.00	*		
Medium	989.00	989.00	*		

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	2012/13	Fee/Charge	Increase/	Approval/	Status
	£.p	2013/14	Decrease	Comments	
	£.p	£.p	£.p		
High	1,484.00	1,484.00	*		
3 to 7 Permits					
Low	368.00	368.00	*		
Medium	590.00	590.00	*		
High	884.00	884.00	*		
8 Permits and Over					
Low	189.00	189.00	*		
Medium	302.00	302.00	*		
High	453.00	453.00	*		
LA - IPPC Charges:					
<i>NB - every subsistence charge listed below includes the additional £99 charge to cover Local Authority extra costs in dealing with reporting under the E-PRTR Regulation.</i>					
Application	3,218.00	3,218.00	*		
Additional fee for operating without a permit	1,137.00	1,137.00	*		
Annual Subsistence:					
Low	1,384.00	1,384.00	*		
Medium	1,541.00	1,541.00	*		
High	2,233.00	2,233.00	*		
Late payment fee (applies when an invoice remains unpaid 8 weeks from the date the invoice was issued)	50.00	50.00	*		
Substantial Variation	1,309.00	1,309.00	*		
Transfer	225.00	225.00	*		
Partial transfer	668.00	668.00	*		
Surrender	668.00	668.00	*		
Notes:					
<i>The fees are published by the relevant government department (DEFRA). http://www.defra.gov.uk/environment/quality/industrial/las-regulations/charges-risk/</i>					
<i>Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.</i>					
<i>Reduced fee activities are; Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW</i>					
<i>Newspaper adverts may be required under EPR at the discretion of the Local Authority (LA) as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs</i>					
Factual Statements (Food Safety Act, Health and Safety at Work Act, Environmental Protection Act)				Cabinet	
Charge for factual statements - additional time	120.00	120.00	Freeze		
Charge for factual statements - disclosure of documents	62.50	62.50	Freeze		
Private Water Supplies				Statutory	
Risk Assessment	£14.50 per hour + Mileage	£14.50 per hour + Mileage	Statutory cost recover and Maximum figure		
Sampling	100.00	100.00	Freeze		
Investigation	100.00	100.00	Freeze		
Authorisation	100.00	100.00	Freeze		
Analysis - during Regulation 10	25.00	25.00	Freeze		
- during check monitoring	100.00	100.00	Freeze		
- during audit monitoring	500.00	500.00	Freeze		
Swimming Pools					
Sampling of Pool Water - per annum	500.00	500.00	Freeze	Cabinet	
Sampling of Pool Water - one sample (new charge)	n/a	50.00			
Training Courses				Cabinet	
CIEH Level 2 - Food Safety in Catering	70.00	70.00	Freeze		
CIEH Level 2 - Health & Safety in the Workplace	70.00	70.00	Freeze		
CIEH Level 4 - Food Safety in Catering	210.00	210.00	Freeze		
CIEH Level 2 - Food Safety in Catering (new charge for businesses booking 5 employees on the same course)	n/a	280.00	n/a		

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	£.p	£.p	Comments	
GARDEN WASTE RECYCLING (ADDITIONAL SERVICE)				Cabinet	No VAT
80 litre sacks (roll of 10)	10.00	10.00	Freeze		
Sticker for 240 litre bin - (with 6 week Winter Shut down) if purchase sticker between March and June	35.00	35.00	Freeze		
Sticker for 240 litre bin - (with 6 week Winter Shut down) if purchase sticker between July and September	25.00	25.00	Freeze		
Sticker for 240 litre bin - (with 6 week Winter Shut down) if purchase sticker between October and March	15.00	15.00	Freeze		
HIRE OF ROOMS					No VAT
Hire of Civic Suite Rooms				Cabinet	
Hire of Council Chamber – per day	95.00	95.00	Freeze		
Hire of Council Chamber – per half day	50.00	50.00	Freeze		
Hire of Committee Room 1 – per day	45.00	45.00	Freeze		
Hire of Committee Room 1 – per half day	25.00	25.00	Freeze		
Hire of Committee Room 2 – per day	45.00	45.00	Freeze		
Hire of Committee Room 2 – per half day	25.00	25.00	Freeze		
Hire of Civic Offices Rooms					
Standard Rates:					
Room 1 – per day	15.50	15.50	Freeze		
Room 1 – per half day	8.00	8.00	Freeze		
Room 2 – per day (now hired out)	n/a	15.50	Freeze		
Room 2 – per half day (now hired out)	n/a	8.00	Freeze		
Room 3 – per day	15.50	15.50	Freeze		
Room 3 – per half day	8.00	8.00	Freeze		
Room 4 – per day	25.50	25.50	Freeze		
Room 4 – per half day	13.00	13.00	Freeze		
Room 5 – per day (can no longer be hired out)	n/a	n/a	n/a		
Room 5 – per half day (can no longer be hired out)	n/a	n/a	n/a		
Room 6 – per day	25.50	25.50	Freeze		
Room 6 – per half day	13.00	13.00	Freeze		
Local Statutory Bodies Rates:					
Room 1 – per day	13.50	13.50	Freeze		
Room 1 – per half day	7.00	7.00	Freeze		
Room 2 – per day (now hired out)	n/a	12.50			
Room 2 – per half day (now hired out)	n/a	6.50			
Room 3 – per day	12.50	12.50	Freeze		
Room 3 – per half day	6.50	6.50	Freeze		
Room 4 – per day	18.50	18.50	Freeze		
Room 4 – per half day	9.50	9.50	Freeze		
Room 5 – per day (can no longer be hired out)	n/a	n/a	n/a		
Room 5 – per half day (can no longer be hired out)	n/a	n/a	n/a		
Room 6 – per day	21.50	21.50	Freeze		
Room 6 – per half day	11.00	11.00	Freeze		
Voluntary and Community Sector Rates:					
Room 1 – per day	7.50	7.50	Freeze		
Room 1 – per half day	5.50	5.50	Freeze		
Room 2 – per day (now hired out)	n/a	6.50	n/a		
Room 2 – per half day (now hired out)	n/a	5.50	n/a		
Room 3 – per day	6.50	6.50	Freeze		
Room 3 – per half day	5.50	5.50	Freeze		
Room 4 – per day	9.50	9.50	Freeze		
Room 4 – per half day	5.50	5.50	Freeze		
Room 5 – per day (can no longer be hired out)	n/a	n/a	n/a		
Room 5 – per half day (can no longer be hired out)	n/a	n/a	n/a		
Room 6 – per day	11.50	11.50	Freeze		
Room 6 – per half day	5.50	5.50	Freeze		
Hire of Training Rooms				Cabinet	
Standard Rates:					
Hire of Training Room 1 - per day (new charge)	n/a	45.00			
Hire of Training Room 1 - per half day (new charge)	n/a	25.00			
Training Room 2 - per day (new charge)	n/a	25.50			
Training Room 2 - per half day (new charge)	n/a	13.00			
Hire of Training Rooms 1 & 2 - per day (new charge)	n/a	70.50			
Hire of Training Rooms 1 & 2 - per half day (new charge)	n/a	38.00			
Local Statutory Bodies Rates:					
Hire of Training Room 1 - per day (new charge)	n/a	38.00			
Hire of Training Room 1 - per half day (new charge)	n/a	21.00			
Training Room 2 - per day (new charge)	n/a	21.50			
Training Room 2 - per half day (new charge)	n/a	11.00			

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
Hire of Training Rooms 1 & 2 - per day (new charge)	n/a	60.00			
Hire of Training Rooms 1 & 2 - per half day (new charge)	n/a	32.00			
Voluntary and Community Sector Rates:					
Hire of Training Room 1 - per day (new charge)	n/a	20.00			
Hire of Training Room 1 - per half day (new charge)	n/a	11.00			
Training Room 2 - per day (new charge)	n/a	11.50			
Training Room 2 - per half day (new charge)	n/a	5.50			
Hire of Training Rooms 1 & 2 - per day (new charge)	n/a	31.50			
Hire of Training Rooms 1 & 2 - per half day (new charge)	n/a	17.00			
Rooms can be booked by the hour at pro rata rates, subject to a minimum booking charge of £5.00					
Hire of Guildhall Rooms					
Standard Rates:					
Room 10 – per day (can no longer be hired out)	15.50	n/a	n/a		
Room 10 – per half day (can no longer be hired out)	8.00	n/a	n/a		
Room 14 – per day	15.50	15.50	Freeze		
Room 14 – per half day	8.00	8.00	Freeze		
Local Statutory Bodies Rates:					
Room 10 – per day (can no longer be hired out)	11.50	n/a	n/a		
Room 10 – per half day (can no longer be hired out)	6.00	n/a	n/a		
Room 14 – per day	11.50	11.50	Freeze		
Room 14 – per half day	6.00	6.00	Freeze		
Voluntary and Community Sector Rates:					
Room 10 – per day (can no longer be hired out)	7.50	n/a	n/a		
Room 10 – per half day (can no longer be hired out)	5.50	n/a	n/a		
Room 14 – per day	7.50	7.50	Freeze		
Room 14 – per half day	5.50	5.50	Freeze		
Rooms can be booked by the hour at pro rata rates, subject to a minimum booking charge of £5.00					
Hire of Kidsgrove Rooms					
Standard Rates:					
Room 1 per day	15.50	15.50	Freeze		
Room 1 per half day	8.00	8.00	Freeze		
Room 2 per day	25.50	25.50	Freeze		
Room 2 per half day	13.00	13.00	Freeze		
Room 3 per day (can no longer be hired out)	n/a	n/a	n/a		
Room 3 per half day (can no longer be hired out)	n/a	n/a	n/a		
Room 4 per day (can no longer be hired out)	15.50	n/a	n/a		
Room 4 per half day (can no longer be hired out)	8.00	n/a	n/a		
Room 5 per day	15.50	15.50	Freeze		
Room 5 per half day	8.00	8.00	Freeze		
Local Statutory Bodies:					
Room 1 per day	13.50	13.50	Freeze		
Room 1 per half day	7.00	7.00	Freeze		
Room 2 per day	18.50	18.50	Freeze		
Room 2 per half day	9.50	9.50	Freeze		
Room 3 per day (can no longer be hired out)	n/a	n/a	n/a		
Room 3 per half day (can no longer be hired out)	n/a	n/a	n/a		
Room 4 per day (can no longer be hired out)	12.50	n/a	n/a		
Room 4 per half day (can no longer be hired out)	6.50	n/a	n/a		
Room 5 per day	10.50	10.50	Freeze		
Room 5 per half day	5.50	5.50	Freeze		
Voluntary and Community Sector:					
Room 1 per day	7.50	7.50	Freeze		
Room 1 per half day	5.50	5.50	Freeze		
Room 2 per day	9.50	9.50	Freeze		
Room 2 per half day	5.50	5.50	Freeze		
Room 3 per day (can no longer be hired out)	n/a	n/a	n/a		
Room 3 per half day (can no longer be hired out)	n/a	n/a	n/a		
Room 4 per day (can no longer be hired out)	6.50	n/a	n/a		
Room 4 per half day (can no longer be hired out)	5.50	n/a	n/a		
Room 5 per day	5.50	5.50	Freeze		
Room 5 per half day	5.50	5.50	Freeze		
Rooms can be booked by the hour at pro rata rates, subject to a minimum booking charge of £5.00.					
LAND CHARGES				Cabinet	No VAT
Residential * LLC1 – Local Land Charges Register only	30.00	31.00	1.00		
Commercial ** LLC1 – Local Land Charges Register Only	80.00	82.00	2.00		

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
Residential * Con 29R (required form)	60.00	61.00	1.00		
Commercial ** Con 29R (required form)	175.00	178.00	3.00		
Residential * full standard search (LLC1 + Con 29R)	90.00	92.00	2.00		
Commercial ** full standard search (LLC1 + Con 29R)	255.00	260.00	5.00		
Con 290 (optional form) each enquiry	17.00	18.00	1.00		
Each additional enquiry (your own question, per hour)	Actual cost	Actual cost	Freeze		
Additional parcel of land	36.00	37.00	1.00		
LEASE LICENCES					
				Cabinet	No VAT
Silverdale Angling Club - Boggs Wood Pool, Keele Road (3 years from 12/6/00, reviewed annually on 12 th June)	79.00	85.00	6.00		
Kidsgrove Angling Club - Bathpool Lake, Clough Hall Lake, Target Lake (10 years from 1/9/03, reviewed annually on 1st April)	790.00	830.00	40.00		
Mrs SJ Hancock - Oaklands Park Pool, Bradwell (3 years from 1/3/02, reviewed annually on 1st March)	79.00	85.00	6.00		
Newcastle and Hartshill Cricket Club - Lilleshall (20 years from 1/4/92, reviewed annually on 1st April)	1,820.00	1,920.00	100.00		
Audley and District Football Club - Townsfield, Audley (5 years from 1/4/05, reviewed every 5 years on 1st April)	1,175.00	1,240.00	65.00		
Redgate Clayton Football Club - Northwood Lane, Clayton (5 years from 1/7/97, reviewed annually on 1st July)	695.00	732.00	37.00		
Kidsgrove Athletic Football Club - Clough Hall Park (20 years from 1/4/05, reviewed annually on 1st April)	2,314.00	2,450.00	136.00		
Newcastle Rugby Union Football Club - Lyme Valley (25 years from 1/11/06, reviewed every five years on 1st November)	1,872.00	1,970.00	98.00		
Newcastle Track Cycling Association - Lyme Valley (n.b. this fee is paid to Newcastle Town F.C.) (1 year from 1/4/08, reviewed annually on 1st April)	1,680.00	1,768.00	88.00		
LEISURE CHARGES					
				Cabinet	
Charges Applicable to All Sites					
Following a review all charges have now been allocated to specific sites and there are now no charges applicable to all sites					
Sport & Football Development					
					No VAT
Mini Soccer per session	3.00	3.00	Freeze		
Sports development courses	Market Price	Cost +25%	n/a		
Holiday Programme				Portfolio Holder	
NHS Commissioned Coaching Charges					
One day coaching	3.50	3.50	Freeze		
One day coaching Family (maximum 2 siblings)	5.00	5.00	Freeze		
Two day coaching	7.00	7.00	Freeze		
Two day coaching Family (maximum 2 siblings)	10.00	10.00	Freeze		
Three day coaching	10.50	10.50	Freeze		
Three day coaching Family (maximum 2 siblings)	15.00	15.00	Freeze		
Football fun weeks	17.50	17.50	Freeze		
Football fun weeks Family (maximum 2 siblings)	25.00	25.00	Freeze		
Player development sessions	1.50	1.50	Freeze		
Just Play per session	2.00	2.00	Freeze		
Girls Coaching per session	2.00	2.00	Freeze		
Mini Kickers per block	20.00	20.00	Freeze		
Knutton Recreation Centre					
Astroturf					
					VAT Inclusive
Astroturf pitch-adult full pitch	40.70	40.70	Freeze		
Astroturf pitch-junior full pitch	25.50	25.50	Freeze		
Astroturf pitch-youth fee full pitch-(under 16s) (Mon-Fri 4-6pm, Sat-Sun 3-5pm)	15.50	15.50	Freeze		
Astroturf pitch-adult (per court)	20.35	20.35	Freeze		
Astroturf pitch-junior (per court)	12.75	12.75	Freeze		
Astroturf pitch-youth fee (per court)-(under 16s) (Mon-Fri 4-6pm, Sat-Sun 3-5pm)	7.75	7.75	Freeze		

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
Kidsgrove Sports Centre					
Equipment Resale					VAT Inclusive
Saleable Items	Cost + 50%	Cost + 60%	10%		
Lyme Card Concession Scheme					VAT Inclusive
Lyme Card Concession Scheme Membership	3.00	3.50	0.50		
Astroturf					VAT Inclusive
Astroturf Pitch – adult (per court)	24.50	24.50	Freeze		
Astroturf play area – junior (per court)	17.90	17.90	Freeze		
Fitness Classes					
Trampoline class per hour	4.50	4.50	Freeze		No VAT
Fitness Class - Standard (new charge)	n/a	5.00		In line with J2	No VAT
Fitness Class - Lyme Card (new charge)	n/a	4.50		In line with J2	No VAT
Fitness Class - Concession (new charge)	n/a	3.60		In line with J2	No VAT
Fitness Class - Junior 12 - 17 (new charge)	n/a	2.50		In line with J2	No VAT
Climbing Wall					
Climbing Wall (per hour)	10.60	10.60	Freeze		VAT Inclusive
Health Suite					VAT Inclusive
Sauna/steam – Adult (18+) - Lymecard	6.10	6.00	-0.10		
Sauna/steam – Adult (18+) - Concession scheme	4.25	4.30	0.05		
Gym					
Pay & Play Entry Fees					
Adult - Lyme Card	4.50	4.50	Freeze		
Concession - Lyme Card	3.40	3.60	0.20		
Junior - Lyme Card (new charge)	n/a	3.00			
Membership Charges - (Includes Gym, Swim, Sauna, Classes)					VAT Inclusive
Direct debit monthly payments-new single member (Three months notice)	16.99	16.99	Freeze	Charges reviewed due to main pool closure. Effective 01/01/12. Due to condition of the facility propose to freeze the fees	
Direct debit monthly payments-new single member (No contract) (new charge)	n/a	21.99			
Equipment Hire/Sale					
Hire	1.50	1.50	Freeze		VAT Inclusive
Deposit (fully refundable)	5.00	2.00	Freeze		No VAT
Sports Halls					VAT Inclusive
Sports hall hire (peak)	44.00	44.00	Freeze		
Sports hall hire (off peak)	32.95	33.00	0.05		
Sports hall hire (off peak) - Educational use/socially excluded group use	24.30	24.30	Freeze		
Badminton (per 55 minutes booking) – peak per court	8.80	8.80	Freeze		
Badminton (per 55 minutes booking) - off peak per court	6.60	6.60	Freeze		
Badminton court - per person (Concession minimum of 2 people - Weekends Only)	2.00	2.00	Freeze		
Table Tennis (per table, per hour)	5.00	5.00	Freeze		
Spectators	1.20	1.00	-0.20	In line with J2	
Studio Hire					
Studio hire – weekdays (peak)	17.00	17.00	Freeze		VAT Inclusive
Studio hire – weekends (off peak)	13.75	13.75	Freeze		VAT Inclusive
Instructional courses	Cost + 25%	Cost + 25%	Freeze		No VAT
Swimming Fees					
Swimming					VAT Inclusive
Adult swim entry fee - standard	4.00	4.00	Freeze		
Adult swim entry fee - Lyme Card	3.60	3.60	Freeze		
Lyme Card Concession Adult Swim	2.00	2.20	0.20		
Junior swim entry fee - standard	2.20	2.20	Freeze		
Junior swim entry fee - Lyme Card	2.00	2.00	Freeze		
Children 3 years and under	Free	Free	n/a		
Spectators - standard	1.00	1.00	Freeze		
Spectators - Lyme Card	Free	Free	n/a		
Keele University Card	1.60	2.00	0.40		
Family Swimming					
Family Swim 1 Adult & 1 Child	5.90	5.90	Freeze		

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
Family Swim 1 Adult & 2 Children	8.00	8.00	Freeze		
Family Swim 1 Adult & 3 Children	10.10	10.10	Freeze		
Swimming Instruction					
Swimming Lessons					No VAT
Adult swimming lesson (per 30 minutes) - Lyme Card	8.00	Delete			
Adult swimming lesson (per 45 minutes) - Lyme Card (new charge)	n/a	12.00		New time period for adult lessons	
Junior swimming lesson (per 30 minutes) - Lyme Card	5.00	5.00			
Private Lessons					
1:1 lesson (per 30 minutes) - Lyme Card	20.00	20.00	Freeze		
Additional Person - Lyme Card	8.00	8.00	Freeze		
Pool Courses					
Rookie Lifeguards (per 2 hour session) - Lyme Card	5.00	6.00	1.00		
Other Courses - standard	Cost + 25%	Delete			
Other Courses - Lyme Card	Cost + 25%	Cost + 25%	n/a		
Fitness Classes Pool					
Aqua fit - standard	5.00	5.00	Freeze		
Aqua fit - Lyme Card	4.50	4.50	Freeze		
Aqua fit - concession	3.60	3.60	Freeze		
Swimming Pool Hire					
Teaching Pool Hire	42.50	42.50	Freeze		
Main Pool Hire - (6 lane)	78.00	Delete			VAT Inclusive
Main Pool Lane Hire - (6 lane) (new charge)		14.00		In line with J2	VAT Inclusive
Additional Staff for pool hire (per staff member)	20.00	20.00	Freeze		
Sub Aqua Main Pool Hire per hour	40.00	52.50	12.50	25% concession block booking	VAT Inclusive
Jubilee 2					
Equipment Resale					
Saleable items	Cost + 50%	Cost + 60%	10%		VAT Inclusive
Lyme Card Concession Scheme					
Lyme Card Concession Scheme yearly membership	3.00	3.50	0.50		VAT Inclusive
Aqua Sauna (includes access to swimming pool)					VAT Inclusive
Adult-standard	10.00	Delete			
Adult-Lyme Card	9.00	9.00	Freeze		
Concession (over 16)-standard	5.60	Delete			
Concession (over 16)-Lyme Card	5.00	6.00	1.00	Must have Lyme Card for concession	
Climbing - (Uninstructed Climbing Fees)					VAT Inclusive
Climbing Registration/Induction					No VAT
Adult - Lyme Card	10.00	10.00	Freeze		
Concession - Lyme Card (new charge)	n/a	8.00			
Junior - Lyme Card	6.00	6.00	Freeze		
Pay & Play Entry Fees - (Must have Lyme Card and be registered)					VAT Inclusive
Adult Day Visitor-standard	10.00	Delete		Need Lyme Card to register	
Adult - Lyme Card	4.50	4.50	Freeze		
Junior/concession Day Visitor-standard	6.00	Delete	n/a	Need Lyme Card for concession	
Concession - Lyme Card (new charge)	n/a	3.60			
Junior - Lyme Card	3.00	3.00	Freeze		
Adult Belay Only-standard	5.00	Delete		Need Lyme Card to register	
Adult Belay Only-Lyme Card	2.50	2.50	Freeze		
Group Adult (minimum 4 people) - standard	8.00	Delete		Need Lyme Card to register	
Group Adult (minimum 4 people) - Lyme Card	4.00	4.00	Freeze		
Group Junior (minimum 4 people) - standard	5.00	Delete		Need Lyme Card to register	
Group Junior (minimum 4 people) - Lyme Card	2.50	2.50	Freeze		
Student Club Climbing per session (new charge)	n/a	2.00			
Prepay Rates					VAT Inclusive
Adult 30 Day Pass-Lyme Card	35.00	35.00	Freeze		
Junior 30 Day Pass-Lyme Card	20.00	20.00	Freeze		
Adult 12 Session Pass (pay for 10)-Lyme Card	45.00	45.00	Freeze		
Junior 12 Session Pass (pay for 10)-Lyme Card	30.00	30.00	Freeze		

	Proposed	Committee Approval/ Comments	VAT Status		
	Fee/Charge 2012/13			Fee/Charge 2013/14	Increase/ Decrease
	£.p			£.p	£.p
Equipment Hire			VAT Inclusive		
Belay-standard	1.00	Delete	Need Lyme Card to register		
Belay-Lyme Card	1.00	1.00	Freeze		
Shoes-standard	3.00	Delete	Need Lyme Card to register		
Shoes-Lyme Card	3.00	3.00	Freeze		
Harness-standard	2.00	Delete	Need Lyme Card to register		
Harness-Lyme Card	2.00	2.00	Freeze		
Climbing - (Instructed Activities)			No VAT		
Have-a-go Auto Belay Session			VAT Inclusive		
1 person (15 minutes)-standard	5.00	Delete	obsolete		
1 person (15 minutes)-Lyme Card	5.00	Delete	obsolete		
2 sharing (15 minutes)-standard	8.00	Delete	obsolete		
2 sharing (15 minutes)-Lyme Card	8.00	Delete	obsolete		
Have-a-go Abseil Session			VAT Inclusive		
Per descent-standard	1.00	Delete	Need Lyme Card to register		
Per descent-Lyme Card	1.00	1.00	Freeze		
Instructed Sessions			No VAT		
Taster Session (1 hour Age 7+)	8.00	Delete			
Climb Lyme Start (90 minute adult introduction to climbing)	12.00	Delete			
Climb Lyme Club (2 hours Age 16+)	16.00	Delete			
Climb Lyme Fit (1 hour work out class) -Lyme Card holders	4.50	Delete			
Parties			VAT Inclusive		
Up to 6	60.00	60.00	Freeze		
Up to 12	120.00	120.00	Freeze		
Up to 18	180.00	180.00	Freeze		
Instructed Groups			No VAT		
Up to 8	76.00	76.00	Freeze		
Up to 16	152.00	152.00	Freeze		
Up to 24	228.00	228.00	Freeze		
Junior Clubs			VAT Inclusive		
Limestones (Age 4-7) single visit	9.50	9.50	Freeze		
Limestones (Age 4-7) Half term session (multiply by no.weeks)	8.00	8.00	Freeze		
J2 Climb Team (age 7+) single visit	9.50	9.50	Freeze		
J2 Climb Team (age 7+) (multiply by no.weeks)	8.00	8.00	Freeze		
R:Rock (Age 14+) single visit	9.50	9.50	Freeze		
R:Rock (Age 14+) (multiply by no.weeks)	8.00	8.00	Freeze		
Beginners (3 x 45 mins) (new charge)	n/a	30.00			
Partners in Climb (3 x 45 mins) (2 people) (new charge)	n/a	50.00			
Junior Course (3 x 45 mins) (new charge)	n/a	5.00			
Taster Session Adult (18+) (new charge)	n/a	6.00			
Taster Session Junior (4 - 17) (new charge)	n/a	3.00			
Courses			No VAT		
Beginners (2 x 2 hours)	60.00	Delete			
Intermediate (2 x 2 hours)	60.00	Delete			
Learn to Lead (2 x 2hours)	60.00	Delete			
Workshops (1 x 1 hour)	30.00	Delete			
Site Specific Training and Assessment	95.00	Delete			
Private Instruction			No VAT		
One to One	20.00	20.00	Freeze		
Per additional person (maximum 8)	8.00	8.00	Freeze		
Gym Only					
Pay & Play Entry Fees (Must have Lyme Card and have had an induction)			VAT inclusive		
Adult - Lyme Card	4.50	4.60	0.10		
Concession - Lyme Card	3.40	3.60	0.20		
Junior - Lyme Card (new charge)	n/a	3.00			
ClubLyme Membership Charges Junior 4-11 years (including gym, swim, climbing, holiday activities)			VAT Inclusive		
Junior Activity Membership - Joining Fee (includes inductions) (4-11 years) free to existing Jets Members One off fee. (new charge)	n/a	5.00			
Junior Membership - 4-11 years minimum up front 2 months - monthly DD (new charge)	n/a	10.00			
Junior Membership - 4-11 years 5 months payment for 6 months (new charge)	n/a	50.00			

	Fee/Charge	Proposed		Committee	VAT
	2012/13	Fee/Charge	Increase/	Approval/	Status
	£.p	2013/14	Decrease	Comments	
ClubLyme Membership Charges Junior 12-17 years (including gym, swim, climbing, holiday activities)					VAT Inclusive
Junior Activity Membership - Joining Fee (includes inductions) (12-17 years) free to existing Jets Members One off fee. (new charge)	n/a	10.00			
Junior Membership - 12-17 years minimum up front 2 months - monthly DD (new charge)	n/a	15.00			
Junior Membership - 12-17 years 5 months payment for 6 months (new charge)	n/a	75.00			
ClubLyme Membership Charges Adults (including gym, swim, climbing, holiday activities)					VAT Inclusive
Joining fee (includes inductions) 18+ One off fee	20.00	20.00	Freeze		
Off Peak (Mon-Fri 6.30am to 5pm and weekends) 6 month minimum contract. Payment monthly by direct debit.	19.00	21.00	2.00		
Off Peak (Mon-Fri 6.30am to 5pm and weekends) Prepayment (receive 1 month free when pay up front for a year)	209.00	231.00	22.00		
Peak (Mon-Fri 6.30am to 11pm, Sat 8am to 8pm, Sun 8am to 10pm) 6 month minimum contract. Payment monthly by direct debit.	26.50	28.50	2.00		
Peak (Mon-Fri 6.30am to 11pm, Sat 8am to 8pm, Sun 8am to 10pm) Prepayment (receive 1 month free when pay up front for a year)	291.50	313.50	22.00		
No contract - Peak (price per month)	32.00	34.00	2.00		
No contract - Off Peak (price per month)	24.00	26.00	2.00		
Corporate Membership (minimum of 5) Peak (price per month)	25.00	27.00	2.00		
Corporate Membership (minimum of 5) Off Peak (price per month)	18.00	20.00	2.00		
Junior Membership Day Pass (new charge)	n/a	5.00			
Technogym Key Deposit (new charge)	n/a	10.00			
Technogym Key Refund (Fully refundable on return of Key (new charge))	n/a	-10.00			
Technogym Key Buy Back (Old Jubilee Pool Members) (new charge)	n/a	-3.00			
Studio Hire-					
Hire					VAT Inclusive
Activity Zone	15.00	16.00	1.00		
Studio 1	20.00	21.00	1.00		
Studio 2	20.00	21.00	1.00		
Multi Activity Space (both studios)	40.00	42.00	2.00		
Party Set/Clean up (new charge)	n/a	10.00			
Tae KwonDo (new charge)	n/a	20.00		Block booking	No VAT
Classes					No VAT
Adult-standard	5.00	5.00	Freeze		
Adult-Lyme Card	4.50	4.50	Freeze		
Adult - Concession Scheme (Off Peak Mon - Fri)	3.40	3.60	0.20		
Junior/Concession-standard	4.00	Delete	n/a		
Concession-Lyme Card (change to concession only)	3.60	Delete		Duplicated	
Junior Class - Lyme Card (new charge)	n/a	2.50			
Osteo Class - Adult only	2.00	2.20	0.20		
Anti-natal - Teaching Pool (new charge)	n/a	4.50			
Post-natal - Teaching Pool (new charge)	n/a	4.50			
Pre Payment					No VAT
Adult-Lyme Card (Buy 10 get 1 free)	45.00	45.00	Freeze		
Junior/Concession-Lyme Card (Buy 10 get 1 free)	36.00	36.00	Freeze		
Junior - Lyme Card (Buy 10 get 1 free) (new charge)	n/a	25.00			
Swimming Fees					VAT Inclusive
Swimming Pay & Play					
Adult swim - standard	4.00	4.00	Freeze		
Adult swim - Lyme Card	3.60	3.60	Freeze		
Adult swim - Concession	2.00	2.20	0.20		
Junior swim - standard	2.20	2.20	Freeze		
Junior swim - Lyme Card	2.00	2.00	Freeze		
Children 3 years and under	Free	Free	n/a		
Spectators - standard	1.00	1.00	Freeze		
Spectators - Lyme Card	Free	Free	n/a		
Keele University Card	1.60	2.00	0.40		
Family Swimming - Standard Only					
Family Swim 1 Adult & 1 Child	5.90	5.90	Freeze		
Family Swim 1 Adult & 2 Children	8.00	8.00	Freeze		
Family Swim 1 Adult & 3 Children	10.10	10.10	Freeze		
Swimming Instruction					No VAT
Swimming Lessons					
Adult swimming lesson (per 30 minutes) - Lyme Card	8.00	Delete			

	Fee/Charge	Proposed		Committee	VAT
	2012/13	Fee/Charge	Increase/	Approval/	Status
	£.p	2013/14	Decrease	Comments	
	£.p	£.p	£.p		
Adult swimming lesson (per 45 minutes) - Lyme Card (new charge)	n/a	12.00		New time period for adult lessons	
Junior swimming lesson (per 30 minutes) - Lyme Card	5.00	5.00	Freeze		
Private Lessons					
1:1 lesson (per 30 minutes) - Lyme Card	20.00	20.00	Freeze		
Additional person - Lyme Card	8.00	8.00	Freeze		
Pool Courses					
Rookie Lifeguards (per 2 hour session) - Lyme Card	5.00	6.00	1.00		
Other Courses - Lyme	Cost + 25%	Cost + 25%	n/a		
Fitness Classes Pool					
Aqua gym - standard	5.00	5.00			
Aqua gym - Lyme Card	4.50	4.50			
Aqua gym - concession	3.60	3.60			
Aqua fit - standard	5.00	5.00			
Aqua fit - Lyme Card	4.50	4.50			
Aqua fit - concession	3.60	3.60			
Swimming Pool Hire					VAT Inclusive
Teaching Pool Hire	42.50	42.50	Freeze		
Main Pool Hire - (8 lane) (per lane per hour)	13.00	14.00	1.00		
Pool Party - Teaching Pool	62.50	62.50	Freeze		
Additional staff for pool hire (per staff member)	20.00	20.00	Freeze		
Newcastle Amateur Swimming Club - per lane - Coaching	5.40	7.00	1.60	60% of hire fee block booking	No VAT
Shelton Therapy Club 1 hr session - teaching pool	52.75	53.00	0.25	Block booking	No VAT
Octopush 1.5 hr session	76.88	84.00	7.12	10% concession - block booking	No VAT
Set Up Fee Galas (new charge)	n/a	20.00			
Time Equipment Hire per gala (new charge)	n/a	20.00			
Bowls				Cabinet	VAT Inclusive
Adult	3.65	3.80	0.15		
Junior/60+	2.00	2.00	0.00		
Summer season ticket - adult	50.00	52.00	2.00		
Summer season ticket - junior/60+/unemployed	32.65	34.00	1.35		
Joint with Stoke-on-Trent City Council	64.50	66.50	2.00		
Winter season ticket	11.00	11.50	0.50		
Summer and winter season ticket - adult	58.50	60.50	2.00		
Summer and winter season ticket - Junior/60+/Unemployed	41.50	43.00	1.50		
Merit competition per player - per hour	5.85	6.00	0.15		
Greenage fees for prebooking (plus playing fee per person)	8.00	8.25	0.25		
Reissues of season ticket	25% of cost	25% of ticket price	n/a		
Tennis Class A (Westlands, Wolstanton)				Cabinet	VAT Inclusive
Adult 1 hr (group ticket 4 adults) (new charge)	n/a	12.00		Encourage families to play	
Family Ticket 1 hr (up to 4 adults and or 4 children with 2 adults) (new charge)	n/a	8.00		Encourage families to play	
Family ticket (1/2 adults, 2/3 children)	7.00	5.00	-2.00		
1 hour ticket (per person) – adult	4.00	4.00	Freeze		
Junior 60 + unemployment 1 hr group ticket (new charge)	n/a	6.00		Encourage greater sales	
1 hour ticket (per person) - junior/60+/unemployed	2.20	2.00	-0.20		
1/2 hour ticket (per person) – adult	2.20	2.00	-0.20		
1/2 hour ticket (per person) - junior/60+/unemployed	1.20	1.00	-0.20		
Annual tickets (per person) – adult	88.50	90.00	1.50		
Annual tickets (per person) - junior/60+/unemployed	61.00	65.00	4.00		
Tennis Class B (Chesterton, Silverdale, Birchenwood, Bradwell, Clough Hall)					
1 hour ticket (per person) - adult	Free	Free	Freeze		
1 hour ticket (per person) - junior/60+/unemployed	Free	Free	Freeze	No charge due to	
1/2 hour ticket (per person) - adult	Free	Free	Freeze	low usage and	
1/2 hour ticket (per person) - junior/60+/unemployed	Free	Free	Freeze	disproportionate	
Annual tickets (per person) - adult	Free	Free	Freeze	cost of collection	
Annual tickets (per person) - junior/60+/unemployed	Free	Free	Freeze		
Football (Alternate weekly use per season)				Cabinet	
Birchenwood	675.00	700.00	25.00		No VAT
Roe Lane	686.50	700.00	13.50		VAT Inclusive
Wye Road/Black Bank/Clough Hall	602.00	620.00	18.00		No VAT
Wolstanton Marsh Pavilion	472.00	486.00	14.00		No VAT
All other pitches	325.50	335.00	9.50		No VAT

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
Junior pitch	60% of adult rates	60% of pitch fee	n/a		No VAT except Roe Lane which is inclusive of VAT
Mini soccer pitch (unmarked)	190.00	196.00	6.00		No VAT
Mini soccer pitch (marked)	266.00	274.00	8.00		No VAT
Football (Casual use per match)					
Roe Lane/Birchenwood	77.50	80.00	2.50		VAT Inclusive
Rugby (Alternate weekly use per season)					
Bathpool	657.00	680.00	23.00		No VAT
Lyme Valley	358.00	368.00	10.00		No VAT
Rugby (Casual user per match)					
Roe Lane/Bathpool	77.50	80.00	2.50		
Concessionary Licences					
Brampton Park ice cream sales (new charge)	n/a	700.00			
Brampton Park use of bouncy castle (new charge)	n/a	700.00			
4 Large Parks Northern Section of Borough ice cream sales (new charge)	n/a	600.00			
4 Large Parks Southern Section of Borough ice cream sales (new charge)	n/a	600.00			
Community Events					
Wedding Photos within a Park Setting (new charge)	n/a	15.00			
Advertising within Parks (new charge)	n/a	10.00 to 5000.00			
Hire of Display Boards including delivery, setting up and collection (new charge)	n/a	25.00			
Hire of Gazebos including delivery, setting up and collection (new charge)	n/a	75.00			
Hire of Trailer Stage including delivery, setting up and collection (new charge)	n/a	150.00			
Hire of Tables and Chairs (2 tables and 2 chairs) including delivery, setting up and collection (new charge)	n/a	15.00			
Booking Large Events which take more than 6 months planning through the section (Midsummer Mayhem) (new charge)	n/a	150.00			
Booking Medium Events which take more than 6 months planning through the section (firework displays, carnivals etc) (new charge)	n/a	75.00			
Booking Small Events which take more than 6 months planning through the section (competitions, fun days, picnics etc) (new charge)	n/a	25.00			
LICENCES				Statutory	No VAT
General					
Sex establishments - application fee	3,000.00	3,000.00	Freeze		
Sex establishments - annual fee	2,000.00	2,000.00	Freeze		
Motor salvage operator - annual fee	100.00	100.00	Freeze		
Gambling Act 2005					
Lotteries - application fee	40.00	40.00	Freeze		
Lotteries - annual fee	20.00	20.00	Freeze		
Bingo - application fee	3,500.00	3,500.00	Freeze		
Bingo - annual fee	1,000.00	1,000.00	Freeze		
Bingo - application to vary	1,750.00	1,750.00	Freeze		
Track betting - application fee	2,500.00	2,500.00	Freeze		
Track betting - annual fee	1,000.00	1,000.00	Freeze		
Track betting - application to vary	1,250.00	1,250.00	Freeze		
Track betting - application to transfer	950.00	950.00	Freeze		
Club machine permit - application fee	200.00	200.00	Freeze		
Club machine permit - renewal fee	200.00	200.00	Freeze		
Club machine permit - annual fee	50.00	50.00	Freeze		
Betting premises - application fee	3,000.00	3,000.00	Freeze		
Betting premises - annual fee	600.00	600.00	Freeze		
Betting premises - application to vary	1,500.00	1,500.00	Freeze		
Betting premises - application to transfer	1,200.00	1,200.00	Freeze		
Family entertainment centre - application fee	2,000.00	2,000.00	Freeze		
Family entertainment centre - annual fee	750.00	750.00	Freeze		
Family entertainment centre - application to vary	1,000.00	1,000.00	Freeze		
Family entertainment centre - application to transfer	950.00	950.00	Freeze		
Adult gaming centre - application fee	2,000.00	2,000.00	Freeze		

	Fee/Charge	Proposed		Committee	VAT
	2012/13	Fee/Charge	Increase/	Approval/	Status
	£.p	2013/14	Decrease	Comments	
	£.p	£.p	£.p		
Adult gaming centre - annual fee	1,000.00	1,000.00	Freeze		
Adult gaming centre - application to vary	1,000.00	1,000.00	Freeze		
Adult gaming centre - application to transfer	1,200.00	1,200.00	Freeze		
Private Hire/Hackney Carriage				Cabinet	
Private hire operators (per vehicle for 3 years - maximum £3,640)	80.00	82.00	2.00	Charges subject	
Hackney carriage - drivers (3 years)	180.00	184.00	4.00	to consultation.	
Private hire - drivers (3 years)	180.00	184.00	4.00		
Knowledge Test	35.00	36.00	1.00		
Replacement badge	11.00	11.00	Freeze		
Hackney carriage/private hire application - deposit non refundable	53.00	54.00	1.00		
Hackney carriage - vehicles	230.00	235.00	5.00		
Private hire - vehicles	220.00	225.00	5.00		
Private hire - vehicles 8+ seats	230.00	235.00	5.00		
Transfer of vehicle	35.00	36.00	1.00		
Vehicles tests - hackney carriage and private hire	40.00	41.00	1.00		
Failure to attend for vehicle test	40.00	41.00	1.00		
Replacement plate and carrier - front	22.00	23.00	1.00		
Replacement plate and carrier - rear	32.00	33.00	1.00		
Private hire plate refundable deposit	53.00	55.00	2.00		
Licensing Act 2003 - New Application				Statutory	
Premise Licence, band A (rateable value of up to £4,300)	100.00	100.00	Freeze		
Premise Licence, band B (rateable value of £4,301 to £33,000)	190.00	190.00	Freeze		
Premise Licence, band C (rateable value of £33,001 to £87,000)	315.00	315.00	Freeze		
Premise Licence, band D (rateable value of £87,001 to £125,000)	450.00	450.00	Freeze		
Premise Licence, band E (rateable value of £125,001 and above)	635.00	635.00	Freeze		
Additional fee (number of patrons 5,000 to 9,999)	1,000.00	1,000.00	Freeze		
Additional fee (number of patrons 10,000 to 14,999)	2,000.00	2,000.00	Freeze		
Additional fee (number of patrons 15,000 to 19,999)	4,000.00	4,000.00	Freeze		
Additional fee (number of patrons 20,000 to 29,999)	8,000.00	8,000.00	Freeze		
Additional fee (number of patrons 30,000 to 39,999)	16,000.00	16,000.00	Freeze		
Additional fee (number of patrons 40,000 to 49,999)	24,000.00	24,000.00	Freeze		
Additional fee (number of patrons 50,000 to 59,999)	32,000.00	32,000.00	Freeze		
Additional fee (number of patrons 60,000 to 69,999)	40,000.00	40,000.00	Freeze		
Additional fee (number of patrons 70,000 to 79,999)	48,000.00	48,000.00	Freeze		
Additional fee (number of patrons 80,000 to 89,999)	56,000.00	56,000.00	Freeze		
Additional fee (number of patrons 90,000 and above)	64,000.00	64,000.00	Freeze		
Licensing Act 2003 - Annual Fee				Statutory	
Premise Licence, band A (rateable value of up to £4,300)	70.00	70.00	Freeze		
Premise Licence, band B (rateable value of £4,301 to £33,000)	180.00	180.00	Freeze		
Premise Licence, band C (rateable value of £33,001 to £87,000)	295.00	295.00	Freeze		
Premise Licence, band D (rateable value of £87,001 to £125,000)	320.00	320.00	Freeze		
Premise Licence, band E (rateable value of £125,001 and above)	350.00	350.00	Freeze		
Additional fee (number of patrons 5,000 to 9,999)	500.00	500.00	Freeze		
Additional fee (number of patrons 10,000 to 14,999)	1,000.00	1,000.00	Freeze		
Additional fee (number of patrons 15,000 to 19,999)	2,000.00	2,000.00	Freeze		
Additional fee (number of patrons 20,000 to 29,999)	4,000.00	4,000.00	Freeze		
Additional fee (number of patrons 30,000 to 39,999)	8,000.00	8,000.00	Freeze		
Additional fee (number of patrons 40,000 to 49,999)	12,000.00	12,000.00	Freeze		
Additional fee (number of patrons 50,000 to 59,999)	16,000.00	16,000.00	Freeze		
Additional fee (number of patrons 60,000 to 69,999)	20,000.00	20,000.00	Freeze		
Additional fee (number of patrons 70,000 to 79,999)	24,000.00	24,000.00	Freeze		
Additional fee (number of patrons 80,000 to 89,999)	28,000.00	28,000.00	Freeze		
Additional fee (number of patrons 90,000 and above)	32,000.00	32,000.00	Freeze		
Licensing Act 2003 - Miscellaneous Fees (Application or Notice)				Statutory	
Section 25 (theft, loss, etc. of premises licence or summary)	10.50	10.50	Freeze		
Section 29 (application for a provisional statement where premises being built, etc.)	315.00	315.00	Freeze		
Section 33 (notification of change of name or address)	10.50	10.50	Freeze		
Section 37 (application to vary licence to specify individual as premises supervisor)	23.00	23.00	Freeze		
Section 42 (application for transfer of premises licence)	23.00	23.00	Freeze		
Section 47 (interim authority notice following death etc. of licence holder)	23.00	23.00	Freeze		
Section 79 (theft, loss etc. of certificate or summary)	10.50	10.50	Freeze		
Section 82 (notification of change of name or alteration of rules of club)	10.50	10.50	Freeze		
Licensing Act 2003 - Miscellaneous Fees (Application or Notice)					
Section 83 (1) or (2) (change of relevant registered address of club)	10.50	10.50	Freeze		
Section 100 (temporary event notice)	21.00	21.00	Freeze		
Section 110 (theft, loss etc. of temporary event notice)	10.50	10.50	Freeze		
Section 117 (application for a grant or renewal of personal licence)	37.00	37.00	Freeze		
Section 126 (theft, loss etc. of personal licence)	10.50	10.50	Freeze		
Section 127 (duty to notify change of name or address)	10.50	10.50	Freeze		
Section 178 (right of freeholder etc. to be notified of licensing matters)	21.00	21.00	Freeze		

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
MARKETS				Cabinet	No VAT
Open market - stall (per day)	17.80	17.80	Freeze		
Open market - extension to stall (per day)	3.45	3.45	Freeze		
Farmers market - stall (per day)	20.00	20.00	Freeze		
Antique market - stall (per day)	10.00	7.50	-2.50		
Minimum charge (changed from 25 to 20 stalls)	200.00	120.00	-80.00		
Craft fair (bric-a-brac) - stall (per day)	4.00	5.00	1.00		
Catering Pitches minimum charge (per day)	25.00	25.00	Freeze		
M.O.T.				Cabinet	No VAT
M.O.T. – car	42.00	40.00	-2.00		
M.O.T. for discounted partner	38.00	35.00	-3.00		
M.O.T. – class 7 (up to 3.5 tonnes)	49.00	49.00	Freeze		
Retest	12.00	12.00	Freeze		
MUSEUM AND ART GALLERY				Cabinet	
Reproduction prints of items in collection - 7"x 5"	12.00	5.00	-7.00	Prices as Staffordshire Prints	VAT Inclusive
Reproduction prints of items in collection - 8"x 6"	13.00	7.50	-5.50	As above	VAT Inclusive
Reproduction prints of items in collection - 10"x 8"	15.00	12.50	-2.50	As above	VAT Inclusive
Reproduction prints of items in collection - 12"x 10"	19.00	17.50	-1.50	As above	VAT Inclusive
Other prints not on www.staffordshire.org.uk	Cost+30%	Cost +100%	70% of cost		VAT Inclusive
Photocopies (per A4 sheet) black and white	0.45	0.50	0.05		VAT Inclusive
Photocopies (per A3 sheet) black and white (new charge)	n/a	0.70			
Colour photocopy (per A4 sheet) (new charge)	n/a	1.50			
Colour photocopy (per A3 sheet) (new charge)	n/a	2.00			
Scanned images A5	3.00	Delete			VAT Inclusive
Scanned images A4	4.50	4.75	0.25		VAT Inclusive
CD Rom image/mailed image - one image on CD/mailed (new charge)	n/a	10.00			
Subsequent images each (new charge)	n/a	3.00			
Community publication	12.50	12.50	Freeze		VAT Inclusive
Additional	5.50	5.00	-0.50		VAT Inclusive
Commercial publication	35.00	35.00	Freeze		VAT Inclusive
Additional	13.00	10.00	-3.00		VAT Inclusive
Regional TV, film and video (per item)	65.00	65.00	Freeze		VAT Inclusive
UK network TV (per item)	90.00	90.00	Freeze		VAT Inclusive
Overseas TV (per item)	175.00	175.00	Freeze		VAT Inclusive
Commission of picture sales from exhibitions	25% of Advertised Price	30% of Advertised Price	5% of Advertised Price		Plus VAT
Education Session (per pupil) Half Day - Borough schools (school rates harmonised)	2.75	2.75	Freeze		No VAT
Education Session (per pupil) - Full day - Borough schools (school rates harmonised)	4.75	4.75	Freeze		No VAT
Education sessions – minimum charge half day (20 pupils or fewer)	50.00	50.00	Freeze		No VAT
Education sessions – minimum charge full day (20 pupils or fewer)	95.00	95.00	Freeze		No VAT
Holiday activities per child	2.00	1.50	-0.50		No VAT
Mini makes	0.75	0.75	Freeze		No VAT
Adult history courses (10 weeks)	70.00	70.00	Freeze		No VAT
Adult history courses (10 weeks) - Concession	65.00	65.00	Freeze		No VAT
Adult object handling/remembrance sessions (per hour)	25.00	25.00	Freeze		VAT Inclusive
Outreach Fee (new)	25.00	25.00	Freeze		No VAT
Outreach education – schools (per session) (previously per hour)	50.00	50.00	Freeze		No VAT
Hire of meeting room (per half day)	20.00	20.00	Freeze		No VAT
Refreshment Charges (tea/coffee & biscuits, per head)	0.90	0.90	Freeze		VAT Inclusive
Education Item Loan	10.00	10.00	Freeze		No VAT
Saleable items	Market value	Market value	n/a		
Open Art Registration (per item)	4.00	4.00	Freeze		VAT Inclusive
Open Art Registration (three items)	10.50	10.50	Freeze		VAT Inclusive
Open Art Registration - Concession (per item)	3.50	3.50	Freeze		VAT Inclusive
Open Art Registration - Concession (three items)	9.00	9.00	Freeze		VAT Inclusive
Event Fees:					
Craft Fairs per Table - One Day	20.00	15.00	-5.00		VAT Inclusive
Craft Fairs per Table - Two Days	40.00	Delete	n/a		
Hall Gallery weekly charge (non Newcastle artists/organisations) (new charge)	n/a	10.00			VAT Inclusive
NAMING/NUMBERING OF STREETS/PROPERTIES				Cabinet	No VAT

	Fee/Charge	Proposed		Committee	VAT
	2012/13	Fee/Charge	Increase/	Approval/	Status
	£.p	2013/14	Decrease	Comments	
	£.p	£.p	£.p		
(New Charges)					
New or Redevelopment					
Charge for naming of a street	n/a	150.00			
Charge for naming of a commercial building	n/a	75.00			
Single residential property on an existing street	n/a	100.00			
Number / name 2-5 properties	n/a	150.00			
plus - per plot	n/a	50.00			
Number / name 6-25 properties per phase	n/a	150.00			
plus - per plot	n/a	40.00			
Number / name >25 properties per phase	n/a	150.00			
plus - per plot	n/a	30.00			
Change to layout after notification	n/a	200.00			
plus - per plot	n/a	25.00			
Existing Properties/Streets					
Adding or alteration of a house / building name	n/a	50.00			
Renaming of a Street	n/a	Price on application			
House or building renumbering (inc. sub division to flats)	n/a	200.00			
Confirmation of Postal Address	n/a	30.00			
Requests not included in above fees	n/a	30.00			
		per hour			
				Cabinet	
PEST CONTROL					
Treatment of rats (domestic properties)	Free	Free	Freeze		
Treatment of mice (domestic properties) – prepayment by card, cheque or cash	25.00	25.00	Freeze		VAT Inclusive
Treatment of mice (domestic properties) – payment by invoice	43.00	43.00	Freeze		VAT Inclusive
Treatment of pests of public health significance (domestic properties) e.g. bed bugs and cockroaches – prepayment by card, cheque or cash	25.00	50.00	25.00		VAT Inclusive
Treatment of pests of public health significance (domestic properties) e.g. bed bugs and cockroaches – payment by invoice	43.00	68.00	25.00		VAT Inclusive
Insect control treatments (including wasps, ants and fleas) - prepayment by card, cheque or cash	65.00	65.00	Freeze		VAT Inclusive
Insect control treatments (including wasps, ants & fleas) - payment by invoice	83.00	83.00	Freeze		VAT Inclusive
3 treatment scheme (3 for 2 offer) – prepayment by card, cheque or cash	130.00	130.00	Freeze		VAT Inclusive
3 treatment scheme (3 for 2 offer) – payment by invoice	148.00	148.00	Freeze		VAT Inclusive
Pest control and commercial (other) - first hour	75.00	75.00	0.00		VAT Inclusive
Pest control and commercial (other) - per 1/4 additional hour (inc. VAT)	18.75	18.75	Freeze		VAT Inclusive
Mole & Rabbit control (per treatment visit) - prepayment rate (inc. VAT)	Quotation on request	Quotation on request	n/a		VAT Inclusive
Mole & Rabbit control (per treatment visit) - payment by invoice (inc. VAT)	Quotation on request	Quotation on request	n/a		VAT Inclusive
Squirrel Control - first hour (invoiced at end of treatment) (new charge)	n/a	93.00			
Squirrel Control - per additional 1/4 hour (new charge)	n/a	18.75			
Advice Visit (no treatment) - payment by card, cheque or cash (new charge)	n/a	30.00			
Advice Visit (no treatment) - payment by invoice (new charge)	n/a	48.00			
Fixed term pest control treatment agreements (commercial premises) - actual cost (minimum one hour)	from £275.00	from £275.00	Freeze		VAT Inclusive
				Cabinet	No VAT
PLANNING SERVICES					
Postage and packing	0.60	0.65	0.05		
<i>Copies up to £1 are free of charge</i>					
Paper copies of Planning decisions and documents - per sheet (A4) (Black and White) - for orders of £1 or more in value	0.10	0.10	Freeze		
Paper copies of Planning decisions and documents - per sheet (A3) (Black and White) - for orders of £1 or more in value	0.20	0.20	Freeze		
Paper copies of Plans - planning files - per sheet (A4) (Black and White) - for orders of £1 or more in value	0.10	0.10	Freeze		
paper copies of Plans - planning files - per sheet (A3) (Black and White) - for orders of £1 or more in value	0.20	0.20	Freeze		
Paper Colour Copies of an A4 sheet of planning decision, planning documents or plan from a planning file - for orders of £1 or more in value	0.25	0.25	Freeze		
Paper Colour Copies of an A3 sheet of planning decision, planning documents or plan from a planning file - for orders of £1 or more in value	0.50	0.50	Freeze		
Scanned copies of documents - per sheet - charge per hour of scanning (where legal to charge)	30.00	30.00	Freeze		
Paper copies of Plans - planning files - each plan (A2)	1.70	1.75	0.05		

	Fee/Charge	Proposed	Increase/	Committee	VAT
	2012/13	Fee/Charge	Decrease	Approval/	Status
	£.p	2013/14	£.p	Comments	
Paper copies of Plans - planning files - each plan (A1)	2.70	2.75	0.05		
Paper copies of Plans - planning files - each plan (A0)	3.75	3.85	0.10		
Building Control decisions and documents - per document	Charges as per Planning documents above	Charges as per Planning documents above	n/a		
Building Control decisions and documents - research into archive files	Actual Cost	Actual Cost	n/a		
Weekly lists - posted	100.00	100.00	Freeze		
Weekly lists - collected	75.00	75.00	Freeze		
Weekly lists - statutory consultees	Free	Free	Freeze		
Requests for information/site history - commercial organisations (per hour)	65.00	65.00	Freeze		
Requests for information/site history - private individuals	Actual Cost	Actual Cost	n/a		
Covenant consents (officer approval required)	105.00	105.00	Freeze		
Planning application fees	Statutory	Statutory	n/a	Statutory	
<i>Owing to the complexity of the fee structure, it is not shown here. Details of Fees payable may be obtained from the Council's Planning Section. Alternatively the fee calculator available at the Planning Portal website can be used to determine the fees payable in respect of individual applications. See link below:</i>					
http://www.planningportal.gov.uk/pins/FeeCalculatorStandalone					
Building Control fees (service provided by North Staffs Building Control Partnership)	As per Partnership Board	As per Partnership Board	n/a	Partnership Board	
George Riley walking guides	2.00	2.00	Freeze	Cabinet	
Business directory Newcastle-under-Lyme	Free	Free	Freeze		
Planning and development briefs (as and when prepared)	Free	Free	Freeze		
Core Spatial Strategy	30.00	30.00	Freeze		
Local Development Framework Proposals Map - North or South	5.00	5.00	Freeze		
Local Development Framework Proposals Map - Both North and South	10.00	10.00	Freeze		
Strategic Housing Land Availability Assessment (SHLAA)	25.00	25.00	Freeze		
Colour version Draft Options Report Site Allocations and Policies Local Plan (yet to be published) (new charge)	n/a	5.00			
PRIVATE SECTOR HOUSING					
					No VAT
Houses in multiple occupation licence fee	537.00	540.00	3.00	Cabinet	
Re-submission of returned applications	84.00	85.00	1.00		
Fee to change or vary a house in multiple occupation licence	55.00	58.00	3.00		
Renewal of houses in multiple occupation licence (new charge)	n/a	405.00			
Immigration Inspections	82.00	100.00	18.00		
Charges for Work in Default Notices to remedy Housing Health and Safety issues -					
Officer Time		£22 per hour			
Travelling Costs		65p per mile			
Management Costs		£35 per hour			
Land Registry Fee		4.00		Set externally	
Inspection by qualified electrician or gas engineers		As quote			
Recorded Delivery		1.06		Royal Mail cost	
Other Costs (stated as per individual case)		As actual			
Administration fee (to cover corporate service recharges)		12%			
PUBLIC CONVENIENCES (RADAR) SCHEME (FULLY ACCESSIBLE FOR DISABLED USE)					
				Cabinet	No VAT
Residents of the Borough	Free	Free	Freeze		
Non residents of the Borough	2.50	3.00	0.50		
REMOVAL OF DOMESTIC ANIMAL CARCASSES					
				Cabinet	VAT Inclusive
Removal of domestic animal carcasses (including VAT)	26.00	27.00	1.00		
SALE OF SANDBAGS					
				Cabinet	VAT Inclusive
5 Sand bags	26.00	26.00	Freeze		
10 Sand bags	31.00	31.00	Freeze		
15 Sand bags	36.00	36.00	Freeze		
20 sand bags	41.00	41.00	Freeze		

	Fee/Charge	Proposed		Committee	VAT
	2012/13	Fee/Charge	Increase/	Approval/	Status
	£.p	2013/14	Decrease	Comments	
		£.p	£.p		
STREET TRADING (OFFICER APPROVAL REQUIRED)				Cabinet	No VAT
Newcastle Town Centre (daily)	18.20	18.20	Freeze		
Consent trading (daily, electricity)	3.60	3.60	Freeze		
Eastbound layby A500 (per annum)	8,745.00	8,745.00	Freeze		
Northbound layby A500 (per annum)	8,745.00	8,745.00	Freeze		
Northbound layby A34 (per annum)	8,745.00	8,745.00	Freeze		
TOWN CENTRE DISPLAYS (OFFICER APPROVAL REQUIRED)				Cabinet	No VAT
Market traders and local promotions (per metre)	7.00	7.00	Freeze		
Charity and local community groups	Free	Free			
National promotions (minimum charge)	60.00	60.00	Freeze		
TREE PRESERVATION ORDERS				Cabinet	No VAT
Single copy of a tree preservation order	29.00	30.00	1.00		
Items which are not new but were not included in original 2012/13 list					
* H.M. Revenue & Customs guidance states that off street car parking provided by local authorities is subject to VAT. This ruling is currently the subject of a legal challenge.					